

Schedule Change Requests

As we have communicated previously, instructional staff has been hired and assigned to classes based on students' course selections. Therefore, student requests for course change will be made only to correct errors. Please advise your son/daughter to come to Middle School Student Services on the first day of the semester, during Panther Time, only if:

- He/she does not have a full schedule of 7 classes. Each student should have four core classes (English, math, science, and social studies), a physical education class, and two elective classes.
- He/she is in the wrong level of a core class.
- He/she has a concern about a year-long world language class.

These will be the only schedule changes that will be made during the first week of a semester. No electives will be changed the first two weeks of the semester to give students time to adapt to the class and peers.

If a student still wishes to pursue an elective change during the third week of a semester, he or she then needs to set up an appointment with the counselor to see if an elective change can be accommodated. If possible, the student may acquire a schedule change request form to bring home so that his or her parents can sign it. This form must be returned to the student's counselor by Friday of the third week of school. Elective change requests will not be accepted after the third week.